

## **RIGHT TO INFORMATION ACT, 2005**

The Government of India has enacted the Right to Information Act, 2005 (<http://www.persmin.nic.in>) which has come into effect from October 13, 2005. The Right to Information under this Act is meant to give to the citizens of India access to information under control of public authorities to promote transparency and accountability in these organisations. The Act, under Sections 8 and 9, provides for certain categories of information to be exempt from disclosure. The Act also provides for appointment of Central Public Information Officer to deal with request for information.

### **CCI's Obligation under the Act**

The Cotton Corporation of India Ltd. is a public authority under the Ministry of Textiles as defined in the Right to Information Act, 2005.

### **Seeking information from CCI**

The Cotton Corporation of India has an established communication policy. Under this, the CCI releases information and data as and when required.

The CCI also places in public domain its instructions relating to its subject. The information and data is released on its website [www.cotcorp.com](http://www.cotcorp.com).

### **CCI Website**

The CCI maintains an active website <http://www.cotcorp.com>. The information released by the CCI is available on the website.

### **Disclosure Log**

The CCI may also place any information under the Right to Information Act, 2005 on its website if the information is of general public interest.

### **Your Suggestions**

Please send us your suggestions at [headoffice@cotcorp.com](mailto:headoffice@cotcorp.com). If you need any specific information, you may make an application under the Right to Information Act, 2005. It needs to be emphasised that this mechanism is only meant for seeking information and NOT for making complaints.

### **Consumer Grievances Redressal System**

The Cotton Corporation Of India Ltd has set up a Consumer Grievances Redressal System at its corporate office to ensure accountability of services being provided to its customers. Any grievances of its customers can be referred to the nodal officer at the corporate office.

## **How long will the CCI take to provide information ?**

The CCI will, within 30 days of receipt of the application for information along with the fee, communicate to the requestor either the information requested for or its inability to provide it.

## **Section 28: Power to make rules by Competent Authority**

### **Rules & Procedures**

These rules may be called the “**Right to Information (Regulation of Fee and Costs) Rules, 2005**”, as notified by the Ministry of Personnel, Public Grievances and Pensions vide notification dated 16.9.2005 & 27.10.2005.

**(i) The cost of the medium or print cost price of the material to be disseminated under sub-section (4) of section 4;**

**Sec-4:** - says “ disseminated” means making known or communicated the information to the public through notice boards, newspapers, public announcements, media broadcasts, the internet or any other means, of The Cotton Corporation Of India Ltd.

**(ii) The fee payable under sub-section (1) of section 6:-**

**Sec-6 :-** says that “ A request for obtaining information under section 6(1) of Right to Information Act needs to be accompanied by an application fees of Rs.10/- by way of cash against proper receipt (or) by DD (or) banker’s cheque only and no other means, payable to The Cotton Corporation Of India Ltd. Fees in cash sent by courier/post etc. shall not be accepted.

**(iii) The fee payable under sub-section (1) of section 7: -**

**Sec-7 :-** Says “ the fees shall be charged by way of cash against proper receipt (or) by DD (or) bankers cheque payable to The Cotton Corporation Of India Ltd.

- 1) Rs.2/- for each page (in A4- or A3 size paper) created or copied;
- 2) Actual charge or cost price of a copy in larger size paper;
- 3) Actual cost or price for samples or models; and
- 4) For inspection of records, no fee for the first hour; and a fee of Rs.5/- for each 15 minute (or fraction thereof) thereafter.

Further, to provide information under section 7 of the Right to Information Act 2005, the public authority shall charge:

- 1) Rs.50/- per diskette or floppy; and
- 2) For information provided in printer form at the price fixed for such publication (or) Rs.2/- per page of photocopy form extracts from the publication.

**(IV) Making an Application under the Right to Information Act, 2005.**

Citizens of India will have to make the request for information in writing, clearly specifying the information sought under the Right to Information Act, 2005. The application for request should give the contact details (Postal address, telephone number, fax number, e-mail address) so that the applicant can be contacted for any clarification or the information. As per the Act, information can be furnished only to citizens of India.

**(V) You can send your request to :-**

The Central Public Information Officer  
The Cotton Corporation Of India Ltd  
Kapas Bhavan, Plot No.3 A, Sector No.10,  
CBD Belapur, Navi Mumbai – 400 614

The Cotton Corporation Of India Ltd on receipt of request shall either provide information within 30 days of the receipt of request on payment of such fees as may be prescribed. Where the decision is taken to provide the information on payment of any further fees representing the cost of providing the information, the Central Public Information Officer shall send the intimation to the person making the request.

**(VI) When will I get the Information ?**

You will get the information once The Cotton Corporation Of India Ltd. receives the payment towards providing the information and as stipulated in the Act.

**Can The Cotton Corporation of India refuse to give me Information?**

The Right to Information Act 2005 under Section 8 and 9 exempts certain categories of information from disclosures. These include:

- 1) Information, disclosure of which would prejudicially affect the sovereignty and integrity of India, the security, strategic, scientific or economic interests of the state, relation with foreign state or lead to incitement of an offence.
- 2) Information which has been expressly forbidden to be published by any court of law or tribunal or the disclosure of which may constitute contempt of court.
- 3) Information, the disclosure of which would cause a breach of privilege of parliament or the State Legislature.
- 4) Information including commercial confidence, trade secret or intellectual property, the disclosure of which would harm the competitive position of a third party, unless the competent authority is satisfied that larger public interest warrants the disclosure of such information;

- 5) Information received in confidence from foreign Government; information, person or identify the source of information or assistance given in confidence for law enforcement or security purposes;
- 6) Information which would impede the process of investigation or apprehension or prosecution of offenders;
- 7) Cabinet papers including records of deliberations of the Council of Ministers, Secretaries and other officers;
- 8) Information which relates to personal information the disclosures of which has no relationship to any public activity or interest, or which would cause unwarranted invasion of the privacy of the individual.

**Do I have a right to appeal ?**

Under the Right to Information Act, 2005 you have the right to appeal if you are not satisfied with the information provided by The Cotton Corporation Of India Ltd.

**Who should I address my appeal to ?**

You can address the appeal to:

The Director (Finance)  
Appellate Authority under RTI Act,  
The Cotton Corporation of India Ltd  
Kapas Bhavan, Plot No.3 A, Sector No.10,  
CBD Belapur, Navi Mumbai – 400 614

**What if I am not satisfied even with the decision of the appellate authority?**

Under the Act, if you are not satisfied with the decision of the appellate authority within The Cotton Corporation Of India Ltd, you can appeal to the Central Information Commissioner appointed under and for the purpose of the Right to Information Act.